

## TRADITIONAL FINAL STAGE RELEASE FORM

### All fields to be completed by the Mortgage Applicant

Lender Account Number

Client Name(s)

*Please confirm current address and postal code for return of original documents*

Best telephone number to reach you on

Has your address changed since your last release?

Client App ID

Amount required

Email address

Please confirm stage reached in your build

Amount spent on your build to date

Are you still within your original budget?

- Requirements
- Completion Certificate from Warranty Provider or Professional Consultant
  - Building Control Completion Certificate
  - A copy of your Buildings & Contents policy

I hereby confirm that the foregoing information supplied is accurate and true to the best of my knowledge, and request the above funds to be released to me in respect of my self build/renovation project. I agree to the cost of making this stage release payment, being charged to my mortgage account by my lender.

**Please note, your stage release funds will be sent to the account your direct debit is taken from. If your stage release is made within 7 days of your Direct Debit being taken, you will need to make a manual payment in the first month to cover the cost of the additional funds that have been drawn down.**

Client Signature (Applicant One)

Client Signature (Applicant Two)

Date

### FOR BUILDSTORE OFFICE USE ONLY

Stage Release Amount Approved

Client Manager Name & Signature

Date