



## STAGE 1 RELEASE FORM

All fields to be completed by the Mortgage Applicant

Lender/Lender Account Number

Client Names (s)

*Please confirm current address and postal code for return of original documents*

Best telephone number to reach you on

Client App ID

Amount required

Email address

Please confirm stage reached in your build

When do you expect to complete the next stage?

When do you expect to finish your build?

Amount spent on your build to date

Are you still within your original budget?

Have your original plans/planning permission been amended in any way?

Yes  No

If yes, please contact us immediately on **01506 311001** or email [stagerelase@buildloan.co.uk](mailto:stagerelase@buildloan.co.uk)

Please confirm your site insurance expiry date

**Requirements**

- Copy of Detailed Planning Permission
- Copy of Building Regulation Approval
- Confirmation of work completed from Warranty Provider or Professional Consultant
- Please provide photographs confirming the stage of build reached
- Valuation re-inspection (to be instructed by BuildLoan/Lender where applicable)
- Technical Audit instructed by BuildLoan (if not using Warranty Provider)

**I hereby confirm that the foregoing information supplied is accurate and true to the best of my knowledge, and request the above funds to be released to me in respect of my self build/renovation project. I agree to the cost of making this stage release payment, being charged to my mortgage account by the lender.**

**Please note, your stage release funds will be sent to the account your direct debit is taken from.**

Client Signature (Applicant One)

Client Signature (Applicant Two)

Date

**FOR BUILDSTORE OFFICE USE ONLY**

Stage Release Amount Approved

Client Manager Name & Signature

Date